



Instructions to authors for preparation of the chapters (the final report)

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General points

- **Title and type**
 - "Status and prospect of soil information in south-eastern Europe: soil databases, projects and applications"
editors: Hengl T., Jones A., Panagos P. and Houskova B.
 - **official EUR report (500 copies)**
- **Purpose of the report**
 - to review the activities in the region
 - provide technical information about the status of the soil data, DSM activities and related projects
- **Style and format**
 - use of the MS word template is obligatory!
 - submit the document by e-mail and wait for the editions from the editors
- **Submission DEADLINE: 17 December 2006**

MS Word template

- Detailed instructions are included in the template file
- Save and submit the final documents as MS Word doc file by e-mail
- **DO NOT MODIFY** layout, styles or any similar formatting element
- Insert figures as **JPG** or **WMF** images in resolution of 200-300 DPI (do not insert uncompressed images of type BMP, TIF or similar)

General instructions

- **DO NOT COPY AND PASTE** from older documents or previously published papers
- Your chapter **must not exceed 6000 words** and should **not be shorter than 4000 words**
- Use graphical examples where possible, but limit the total number of **Figures to maximum 10**

Important notes

- Authors need to ensure that **none of the materials used are copyrighted by commercial publishers**
- Each author will receive **10 copies of the final report for internal use/distribution**
- Spell-checking and grammatical quality of the text **are responsibility of the authors**

Editing of the chapters

- Authors are requested to **strictly follow the deadlines (17.12.2006)**
- After the first submission, the editors might review the chapter and **recommend changes/improvements** to the authors (second submission)
- The editors keep a right **to edit the submitted chapters** if they do not comply with the submission instructions